

**Women's Head Volleyball Coach
Part-Time, 10 Month Position**

Campus Title: Head Coach, Women's Volleyball

Division/Department: Student Development, Department of Athletics

Salary: \$9,000.00 with opportunity to earn extra remuneration through camps/clinics

Position Effort: Part-Time, 10-month position. Individual must be willing to work evenings and weekends as necessary.

Supervision Received: This position reports to the Director of Athletics

About SUNY Broome Community College: SUNY Broome Community College is a comprehensive community college located in the scenic Southern Tier of New York. The College has over 12,000 students annually and services over 6,500 students per semester in Liberal Arts, Business & Professional Studies, Health Sciences, and Science, Technology, Engineering and Mathematics (STEM) programs. An additional 5,500 students are served through the College's community education and non-credit programs. This past 2021-2022 season Women's Volleyball, Women's/Men's Cross Country and the Women's/Men's Inaugural Track & Field Teams were all NJCAA Division 3 National Tournament Participants.

Job Description: The Head Volleyball Coach will be responsible for developing, promoting and supervising all facets of a successful NJCAA Division III Women's Volleyball program. This position will oversee the academic excellence of all student-athletes and recruitment of competitive, qualified student-athletes, providing overall vision and leadership for the volleyball program. The head coach will collaborate with campus partners to ensure student-athlete well-being and success. This is a professional position and all of the duties of the position must be conducted in adherence with the policies, rules, and regulations of the NJCAA, Region 3, Mid-State Atlantic Conference and SUNY Broome Community College.

Responsibilities include but are not limited to:

Training/Practice Preparation

- Establish a vision for the program. Plan, prepare, and execute practice and game plans, strategies, and alternatives which are designed to bring success to the program, including strength training and conditioning programs.

Game Preparation

- Work with Director of Athletics to create a competitive schedule that maximizes athlete development and performances. Relate in a positive and effective manner with officials, opponents, parents, media, and the public.

Recruiting

- Recruit quality student athletes capable of pursuing their associate degree in accordance with the rules and regulations of the governing bodies and in such a manner that reflects the best interests of the program and the College.

Budgeting and Fundraising

- Participate in the formulation of a budget and ensure that the program operates within the approved budgetary parameters. Work in coordination with the Director of Athletics/Assistant Athletic Director to meet the programs fundraising goals to supplement the program budget.

Administrative Compliance

- Ensure that all relevant institutional, MSAC conference, Region III and NJCAA rules and regulations are followed including, but not limited to, player eligibility, recruiting, financial student aid, scheduling, and academic progress. Assist the Assistant AD/Compliance and Athletic Trainer in preparing all required documentation including physical exams, transcripts, releases, waivers and other documents needed prior to the first day of practice.

Community Service Initiatives

- Volunteer team members, assistant coaches, managers, student workers in community service events to help build community relationships.

Staff Management

- Makes all employment decisions for assistant coaching staff. Provide supervision, development, and evaluation of staff, including managers and student workers.

Other duties/special projects as assigned by the Director of Athletics and/or Assistant Director of Athletics.

Required Qualifications:

- Associates degree required
- Previous assistant/head coaching experience with a focus on recruiting at the college level and/or 1 – 3 years' experience playing competitively at the collegiate level.
- Must be team oriented, able to establish and maintain effective work relationships with student-athletes, faculty, staff and the public.
- Ability to oversee the daily workflow of sport operations.
- Ability to communicate effectively – via technology, in person and in writing.
- New York State Driver's License.
- Flexible hours with the ability to work evenings and weekends,

Preferred Qualifications:

- Bachelor's Degree Preferred
- Experience working with and supporting a culturally diverse population.
- Current CPR, First Aid and AED Certifications.
- Knowledge of working on a limited budget, team equipment ordering and inventory maintenance.

Additional Information:

Offers of employment will be conditional based upon the results of a satisfactory, required pre-employment Standard Background Check.

Application Instructions:

Please send resume and cover letter to Kelly Page at pagekc@sunybroome.edu. Materials must be received no later than July 15, 2022.

SUNY Broome Community College is an affirmative action and equal opportunity employer with a strong commitment to enhancing the diversity and inclusion of the campus community and curriculum. The institution is committed to promoting an environment of equality, inclusion, and respect for others. SUNY BCC is committed to the diversity of its community. Women, minorities, veterans, individuals with disabilities and members of underrepresented groups are encouraged to apply. Affirmative Action/Equal Opportunity Employer