

SUNY Broome College Assembly Minutes of the January 27, 2020 Meeting

College Vision: Learning today, transforming tomorrow.

College Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Members Present: Daniel Todd, Mary Gilbert, Denise Abrams, Stephanie Albitz, Mark Mushalla, David Zeggert, Val Carnegie, Michael Kinney, Susan Seibold-Simpson, Tom Jahn, Maureen Breck, Melissa Martin, Jason Boring, Jennifer Micale, Kimberly McLain, Angie Bergholtz, Donna Rehak, Kevin Drumm, Penny Haynes, Carol Ross, Michael Sullivan, Erin O'Hara-Leslie, Penny DelFavero

Guests: Stephanie Malmberg, Michelle Snyder

Member Excused: Julie Lakin; Members Absent: Diane Kelly, Joe Spence, Holly Jones

- Call to order: 3:02 PM. Quorum was established, the agenda was approved and the minutes of the November 18th meeting were approved.

- CA Report:

- Angie restated the call for volunteers/nominations for Chair-Elect. No nominations were made.

- SA Report:

- Dan reported that Student Assembly has not met since before the break. They will be making final edits to the constitution; once approved they send it out to campus for a vote.

- COI Report:

- Tom reported that the last COI meeting included a discussion on a CPAC topic: the feasibility of lights and light fixtures that have been recommended by the Sustainability Committee.

- There was also a discussion on the term of Chair-Elect. It works out to be about a half a year which may not be long enough.

- CAI Report:

- Sue reported that the last CAI meeting was cancelled due to a power outage. At the prior meeting there was discussion of the report on organizational restructuring that Dr. Drumm shared. CAI has requested more information from Dr. Drumm, such as: why was the report done? What was the charge to the author? Dr. Drumm offered to come to a CAI meeting to address questions, and a discussion is on the agenda for today.

- FCCC Report:

- Stephanie reported that the FCCC met in January. The committee work is focused on a survey to the various retention positions on community college campuses to see what other people are doing; regarding the charges, and how the decisions get made.

- There was also an email on the Governor's budget. The funding floor is not in the budget and there is no increase in the FTE funding. The child care funding is cut. Most of the four-year college's requests were included in the budget.

• President's Report:

- Dr. Drumm noted that the Governor never includes community college funding in the budget; they see us as County colleges and only budget for the State ops. The Governor always cuts child care support. The legislature puts some back in.

- In the process of talking with the think tank on restructuring. There is a need. Francis thought a third party perspective would be helpful for the new VP. The two salient concerns are outreach and distance learning where there is rapid growth. We've had outstanding organic growth but not strategic growth.

There are also the collateral duties of the four deans. If they didn't have them, would we need four deans? Would an outreach dean oversee academic support? We would probably not take workforce development from continuing education. It was under Student Affairs due to Debbie Morello.

Those are the two pressing structural areas.

- It's quiet on the budget scene until the end of the legislative session. Fred and Donna will be big supporters. The funding floor is a budget item but it's not in law.

• VPAA report:

- Dr. Haynes reported that Oneonta began in the fall semester and got equipment. There was an offer of a face-to-face class but it didn't fill. The advertising for Oneonta increased our online registrations from students in the Oneonta area. We may offer one night a week. We working on admission events, and open houses where students can register. The chamber of commerce has asked us to join. We will be meeting with Hancock next week.

- Middle States groups took a rest over the break and looked at evidence. Nursing event February 10th and 11th; Dr. Brandt is stepping down from co-chairing the Middle States study. Kim will co-chair with Andrew Haggerty.

- Participation from faculty and staff for the SPARK event was great; it was good to see. It's a good opportunity for students to see what we have.

- Elisabeth Costanzo Stewart is not coming back from her leave, but has offered to do part-time work from home.

- A search is underway for the director of marketing and Silvia is the interim.

- The TRIO application was submitted.

• VPSED/CDO/ED report.

- Dr. Ross reported that Joe will work with MARCOM to get a message out to campus with guidelines about the corona virus.

- Rick from the bookstore resigned. Kristen has returned temporarily. Along with Cheryl, she will be meeting with Follett – asking for patience with the bookstore. You can email Cheryl with any concerns. The first week is a little more stressful.

- Please refer your faculty and students to the voter information on the website.

- For Black History month there was going to be a lunch and learn, but Rashid Davis (the PTech guru) is not coming to due to no contract and no reimbursement. There will be soul food. We're also partnering with BU, Delhi and Oneonta. We want students to have more exposure to senior institutional learning environments.

- Due to declining enrollment, not as many student activities fees were collected, in addition to the domino effect of fewer books purchased at the bookstore which decreases commissions paid to the College. The clubs and organizations budget needed to be adjusted because fewer dollars were received than budgeted.

- Scott Schuhert is leaving; Shelly is the interim. The goal is to ensure students don't miss a beat.

• VPAFA report:

- We're wrapping up last year's financial statement. Bonadio (auditor) is reviewing the drafts for 2018-2019. We're reviewing the current year and some strong spring numbers. We are down a little greater than 10% in real FTEs (not in

Fast Forward or international). The budget anticipated about 6% down. This leaves a significant revenue shortfall, and expenses are above planned, predominantly on the payroll side.

- We're working on next year's (2020-2021) budget. Departments submit one week from today. The budget goes to the board of trustees in March, to the County in April and then to the County legislature in May. The final budget will be reviewed by our board in June

• Old Business:

- Organizational Structure. What are the next steps?

Meeting with the deans and chairs; the next meeting is next month.

Dr. Drumm is responsible for making changes. The chairs and deans need to look at the academic divisions' structure.

He will meet with the chairs and deans first on the academic divisions' structure. The chairs feel they have some ideas on how to go about that.

Creating a dean for outreach and distance learning will not create a completely separate division.

Ideas can go to the deans, chairs or in a note to Dr. Drumm.

We've been preparing for some big changes over the last couple of years. The report could drive significant change but the report didn't look like any big change.

It doesn't look significantly different. It's sort of unimpressive.

Some people thought it was too much change.

Outside of the Health Sciences, most students won't know what division they are in. We all know and take it for granted.

There is too much expensive change included.

This report was organic and developed from talking to people and then distilling it down. We never started this way before.

Is there a timeline? The next academic year.

We need to be in a position to better serve an adult student market, and need to structure in that direction.

The funding floor would be a significant change. The State ops are not funded by enrollment, so there isn't incentive for big change. Their tuition comes straight from the State.

There being no further business, the meeting adjourned at 3:35 PM.

Next meeting date: Monday, February 10, 2020 at 3:00 PM.

Respectfully submitted,

Penny DeFavero

College Assembly Secretary