

2020 PAYROLL DATES

Payroll #	Payroll Period Covered		Monthly Accruals Added	Deduction Schedule Key*	Biweekly			Monthly Reports****	Adjunct/Overload Pay Schedule	Payday <small>(Always Friday unless noted)</small>
	From	To			Paper Sheets**	Biweekly Web Time Sheets by 9:00 pm***	Web Approval by 12:00 pm***			
1	12/16/19	12/29/19		1	12/16/19	12/17/19	12/18/19	1/8/2020	Pay 9 of 9 Fall 2019	01/03/20
2	12/30/19	01/12/20		2	01/09/20	01/12/20	01/13/20			01/17/20
3	01/13/20	01/26/20	Yes	3	01/23/20	01/26/20	01/27/20			01/31/20
4	01/27/20	02/09/20		1	02/06/20	02/09/20	02/10/20	2/7/2020	Pay 1 of 9 Spring 2020	02/14/20
5	02/10/20	02/23/20	Yes	2	02/20/20	02/23/20	02/24/20			02/28/20
6	02/24/20	03/08/20		1	03/05/20	03/08/20	03/09/20	3/6/2020		03/13/20
7	03/09/20	03/22/20	Yes	2	03/19/20	03/22/20	03/23/20			03/27/20
8	03/23/20	04/05/20		1	04/02/20	04/05/20	04/06/20	4/7/2020		04/10/20
9	04/06/20	04/19/20	Yes	2	04/16/20	04/19/20	04/20/20			04/24/20
10	04/20/20	05/03/20		1	04/30/20	05/03/20	05/04/20	5/7/2020		05/08/20
11	05/04/20	05/17/20	Yes	2	05/14/20	05/17/20	05/18/20			05/22/20
12	05/18/20	05/31/20		1	05/28/20	05/31/20	06/01/20	6/5/2020	Pay 9 of 9 Spring 2020	06/05/20
13	06/01/20	06/14/20	Yes	2	06/11/20	06/14/20	06/15/20			06/19/20
14	06/15/20	06/28/20		5	06/24/20	06/25/20	06/26/20	7/8/2020	Thurs	07/02/20
15	06/29/20	07/12/20		2	07/09/20	07/12/20	07/13/20			07/17/20
16	07/13/20	07/26/20	Yes	3	07/23/20	07/26/20	07/27/20			07/31/20
17	07/27/20	08/09/20		6	08/06/20	08/09/20	08/10/20	8/7/2020		08/14/20
18	08/10/20	08/23/20	Yes	2	08/20/20	08/23/20	08/24/20			08/28/20
19	08/24/20	09/06/20		4	09/02/20	09/03/20	09/04/20	9/8/2020	Pay 1 of 9 Fall 2020	09/11/20
20	09/07/20	09/20/20	Yes	2	09/17/20	09/20/20	09/21/20			09/25/20
21	09/21/20	10/04/20		1	10/01/20	10/04/20	10/05/20	10/7/2020		10/09/20
22	10/05/20	10/18/20	Yes	2	10/15/20	10/18/20	10/19/20			10/23/20
23	10/19/20	11/01/20		1	10/29/20	11/01/20	11/02/20	11/6/2020	Longevity	11/06/20
24	11/02/20	11/15/20	Yes	2	11/12/20	11/15/20	11/16/20			11/20/20
25	11/16/20	11/29/20		1	11/25/20	11/29/20	11/30/20	12/7/2020		12/04/20
26	11/30/20	12/13/20		2	12/10/20	12/13/20	12/14/20			12/18/20
27	12/14/20	12/27/20	Yes	3	12/15/20	12/16/20	12/17/20	Thurs	Pay 9 of 9 Fall 2020	12/31/20

* Deduction Schedule Key: (all deductions are taken each payroll **except** those noted as follows);

- 1 = Dependent Life Insurance, Vision Premiums
- 2 = Union Dues (Guild & Faculty only), Dental Premiums
- 3 = Health Premiums, Health Care Spending, Dependent Care Spending, Dental Premiums, Vision Premiums, Faculty & Guild Dues, Dependent Life Ins.
- 4 = Dependent Life Insurance, Vision Premiums & Faculty Dues Only
- 5 = Dependent Life Insurance, Vision Premiums, FA Adjunct Dental
- 6 = Dependent Life Insurance, Vision Premiums, FA Adjunct Dental & Faculty Dues Only

Deadlines

- ** Bi-weekly - Clerical, Maintenance & Other Paper Timesheets
- *** Web Time Sheets - Part Time and Student Employees
- **** Monthly - Faculty, Guild and Administration Leave Reports

HOLIDAYS

NEW YEARS DAY	Wednesday, January 1, 2020
MARTIN LUTHER KING JR DAY	Monday, January 20, 2020
● LINCOLN'S BIRTHDAY	Wednesday, February 12, 2020
● PRESIDENT'S DAY	Monday, February 17, 2020
MEMORIAL DAY	Monday, May 25, 2020
INDEPENDENCE DAY	Friday, July 3, 2020
LABOR DAY	Monday, September 7, 2020
COLUMBUS DAY	Monday, October 12, 2020
● ELECTION DAY	Tuesday, November 3, 2020
● VETERAN'S DAY	Wednesday, November 11, 2020
# DAY BEFORE THANKSGIVING	Wednesday, November 25, 2020
THANKSGIVING DAY	Thursday, November 26, 2020
DAY AFTER THANKSGIVING	Friday, November 27, 2020
CHRISTMAS DAY	Friday, December 25, 2020

Curtailment 2020-2021 will begin on 12/24/20 and will end on 1/3/21. Return to work on 1/4/21.

● These are compensatory holidays for clerical, maintenance, administrative, guild employees and 12 month faculty. # This is a compensatory holiday for clerical, maintenance, administrative and guild employees and a holiday for 12 month faculty. **An employee must work these days** to earn a compensatory day which may be used later in the year. Time not worked on these days will be charged as compensatory holiday time used. Such compensatory days must be used before August 31 of the academic year in which they are earned. All other dates listed are holidays on which the entire campus is closed.

PLEASE SAVE FOR FUTURE REFERENCE