

SUNY Broome College Assembly Minutes of the October 21, 2019 Meeting

College Vision: Learning today, transforming tomorrow.

College Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Members Present: Daniel Todd, Denise Abrams, Julie Lakin, Stephanie Albitz, Diane Kelly, Val Carnegie, Michael Kinney, Susan Seibold-Simpson, Tom Jahn, Maureen Breck, Melissa Martin, Joe Spence, Holly Jones, Jason Boring, Jennifer Micale, Angie Bergholtz, Donna Rehak, Kevin Drumm, Penny Haynes, Carol Ross, Rachael Hagerman (for Erin O'Hara-Leslie), Penny DelFavero

Guests: Stephanie Malmberg, Dani Berchtold

Members Absent: Mary Gilbert, Mark Mushalla, David Zeggert, Kim McLain, Michael Sullivan

- Call to order: 3:02 PM. Quorum was established and the agenda was approved. The minutes of the October 21st meeting were approved.

- CA Report:

- Angie reminded the group that it's time for a new Chair-Elect for the chair term that begins September 1, 2020. The Chair-Elect would work with her until the beginning of their term.

- Jennifer Micale was welcomed as the Director/Assistant Director/Staff Assistant representative for the remainder of the term.

- SA Report:

- Dan reported: Student Assembly is looking at our constitution, what previous people wrote and how we can interpret and improve it. Going through some good infrastructural changes. We'd like to expand and work on more projects. Primary project right now is our trustee working with Tom Nunn to work on café prices at the corporate level; we'd like to lower the café prices for students. There are also a couple of side projects going on.

- COI Report:

- Tom reported that COI endorsed the Anti-Bullying policy.

- We took a poll on parking issue to determine issues and collect the feedback. Six were in favor of student/staff split, one for no distinction between lots and seven preferred the policy stay as is and work on collections. There was one abstention.

- It was also discussed at SG Chairs and the Chairs decided that the parking issue should be in COI until resolved, then come to CA for endorsement.

Maureen moved not to vote on the parking policy in CA; Donna seconded. There was discussion. Dr. Ross asked for a copy of the feedback to COI. Please copy Dr. Ross on anything sent to Tom regarding parking.

There was also concern at CAI that input was not sought before the policy was presented. Two choices and no other options were presented. Why don't we address the issue of non-payment or non-collection? Sue will share her CAI notes with Dr. Ross.

There were fifteen votes out of nineteen voting members present; the motion carried.

- CAI Report:

- Susan reported that it was recommended that the Gen. Ed. Committee have an ad hoc committee established to ensure sufficient representation from faculty across divisions. A communication to the President and CA regarding this was developed.
- College academic calendar: members asked if we should have a BOCES representative attend a CAI meeting to discuss alignment. It was noted that we should be cognizant of the Campus Daycare schedule and how deviating from the BOCES calendar could be a problem for parents who use the Daycare.
- A motion to endorse the Bullying Policy passed unanimously. It was noted that the final edit needs consistent formatting and proofreading.
- A motion carried to select option 1 for the parking policy. There was a lot of discussion about this policy, including alternatives being suggested. We hope there will be an opportunity to open this up to the general community as compared to only having the two options.
- A motion was unanimously passed to adopt a policy regarding applications for college admissions to include "gender non-binary" option.
- CAI will take up the question of developing annual goals and objectives and an evaluation process for CAI at our next meeting.

- President's Report:

- Dr. Drumm reported that the first President's gathering is Tuesday and Wednesday of this week.
- Amazed at how fast the trend has caught on with CCs moving to shorter weeks and shorter terms. Lots of colleges are moving in that direction. A task force is looking at this and what the impact might be. We could be the first in New York with a four-day week. With our population loss due to higher taxes and less sun, we need to look at flexible scheduling and other models.
- We're waiting to get the written report from Jim Magee on the divisional restructuring; hopefully will have more information for the next meeting.

- VPAA report:

- Dr. Haynes attended the SUNY CAO conference. Middle States is the primary focus; Standards 5 and 6 continue to be the focus; institutional assessment and the budgeting process.
- The Gen Ed task force has met; a CC CAO and a 4-year CAO will co-chair; talking about reducing the number of Gen Ed credits.
- Declining enrollment trends across SUNY. The CCs are taking a bigger hit than the 4-years. The SUNY Vice Provost for Strategic Planning and Enrollment is looking at models and types of software to help plan what new programs might make sense. In our local CAO group we're looking similar products, trying to see if they would help us with that planning, and looking at the local community needs tied to how that would help us in program planning. Also looking at microcredentialing and the different skills the local area is looking at. We looked at some software that might help us better prepare with program planning according to the new academic master plan.

- Credit hour policy: what constitutes credit hours within our courses, internships, and other academic experiences; how do we determine that and how will we work with that.
- Tomorrow I will be providing the charge to the enrollment and retention committee. The separate enrollment and retention committees have been combined as they go hand in hand.
- Flexible workgroup: they've been working on looking at ideas and will be updating Marty and Keri on what they've been talking about.

- VPSSED/CDO/ED report.

- Dr. Ross reported that more students have needed help with books. Of all the students who received help (based on midterm grades in Starfish) only one is not doing as well as they should. Eight students came and got some real support. The more we can help students understand the costs of attendance, particularly the students who are living in the Village, the more we can get them to understand that even though you might be full cost/full aid there is still a gap there. Somehow we need to be able to figure that out. Thus far we've seen some students who have gotten support and are doing well.
- Tomorrow the PEP squad is having Lunch with the Law; with the mentees from UE. This is a program for female students and females in law enforcement and a couple of our faculty. There's someone from Syracuse who's working in the criminal justice system, and a couple of other women are on the list so I think that will be a good day. A topic I'd like them to cover: we find that nowadays there are more young women making their way into the criminal justice system.
- The Diversity Task Force met and discussed trying to get together and do a climate survey; won't happen until 2021. Also trying to put together a storyboard on bias in recruitment video that is shared with search committee, and we'll also look at the recruitment verbiage that we use. We have the affirmative action statement but the question is: how do we get people to understand that we are an inclusive and diverse environment without coming out and saying that? A lot of institutions have some pretty good verbiage so we will look at it and see how we can enhance what we do here, and then make a recommendation to Human Resources.
- I went to BU to celebrate their Nobel Laureate. It was a really great afternoon.

- VPAFA report.

- There was no report.

- Old Business:

- Vote to endorse the Anti-Bullying policy. It was moved at a previous meeting to table the vote to today's meeting. Angie moved this item up on the agenda so Rachael can be present as (alternate) Parliamentarian. Motion was to endorse the policy, not the procedure. Fifteen (out of eighteen) were in favor and the motion to endorse carried. There was a clarification: policy recommendations got to the board, assuming executive council forwards them. Procedures don't go any further than the executive council.

- FCCC Report:

- Stephanie reported: on November 4th I'll be bringing three resolutions from the FCCC; one on the child care funding, one on the funding floor for community colleges, and one on gender-inclusive language in the application process.

- Some interesting things on the FCCC list-serve: one is on sustainability statements; if someone can find ours can you please send it to Stephanie? Also trying to get information with regard to whether or not deans participate in searches for administration candidates and if there is faculty participation for faculty candidates. Another question I'm waiting for clarification on is whether or not we block some category of internet access in order to keep our network more secure.

- Something new this morning on student grades: there's a community college giving each department chair a grade distribution for individual faculty members; the idea is to help faculty improve retention; there's a concern about whether this could be used punitively.

- New Business:

Jason reported on the Mentor/Mentee program. About forty students registered for the First Generation project and there are twenty-six mentors. Most have two mentees and some have been struggling to touch base. It's gone well for those who have met. It's individual to the mentee. Discussions should be happening and another event will be held November 7th to bring them together again. It's gone relatively smoothly. They let some people sign up the day of the event and missed some of their contact information.

There being no further business, the meeting adjourned at 3:55 PM.

Next meeting date: Monday, November 4, 2019 at 3:00 PM.

Respectfully submitted,

Penny DeFavero
College Assembly Secretary